



Lokmanya Tilak Jankalyan Shikshan Sanstha's
Priyadarshini J. L. College of Engineering, Nagpur
(Accredited with Grade 'A' by NAAC &
Affiliated to R.T.M. Nagpur University, Nagpur)
846, New Nandanvan Layout, Nagpur-440024



Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Date of Meeting: 30/06/2022 Time: 03:00 PM

Minutes Prepared By: **Dr. A. D. Kadam**

Meeting Objective: **Report on Autonomy visit by UGC.**

Preparation for Academic Session 2022-23.

Attendance at Meeting:

Meeting Chaired by: **Dr. A. M. Shende**

AGENDA:

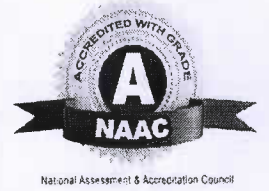
1. Report on Autonomy visit by UGC
2. NAAC AQAR 21-22 submission review and AQAR 22-23 process
3. Best Practices of Institute.
4. Organization of inter and intra-institutional workshops, seminars on quality related themes and promotion of quality circles.
5. Measures for improvement in Academic and administrative performance.
6. Ensuring the adequacy, maintenance and functioning of the support structure and services-
Feedback
7. Any other matter with the permission of the chair.

DISCUSSION & DECISION: During meeting following points were discussed and concern decisions were taken.

1. Dr. A. M. Shende Principal, PJJLCE gave brief report about University Grants Commission (UGC) Expert committee visit on 26-27-JUNE-2022 to Priyadarshini J.L. College of Engineering for the conferment of autonomous status. Further, Dr.A.M.Shende expressed his gratitude towards Management, LTJSS for all support appreciated staff of the college and stakeholders for their efforts during committee visit.
2. NAAC AQAR 21-22 process: Dr. A.D.Kadam, IQAC, Member-Secretary, PJJLCE gave an overview of Strategies, Objective, Functions, Benefits, and operation of the Internal



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Action taken report on the decisions of the meeting

Decisions of the previous meeting	Action taken report
AQAR 2021-22	AQAR submission process going on
AQAR 2022-23	Process Initiated
Orientation Programmes	First year orientation programme Orientation programme for second year diploma passed students Code of conduct awareness programme. Mentoring scheme for newly joined students.
Organization of Seminar	Organization of National Level Seminar sponsored by National Assessment & Accreditation Council (NAAC) under IQAC Cell on “Institutional strategies, preparedness & implementation for National Education Policy-2020” in hybrid mode for administrators and academicians recently. Chief Guest, Hon’ble Dr. Devender Kawday, Adviser, NAAC, Bengaluru and Hon’ble Dr. Satish Chaturvedi, Chairman, LTJSS, Nagpur. 10th Sep 2022
Best Practices – Implemented at PJJLCE	<p>1. Best Practice I: Title of the Practice: “Practical Exposure and holistic development of the students” Goal: The goal of this practice is to give practical exposure to students and holistic development of the students.</p> <p>2. Best Practice II: Title of the Practice: “Alumni Mentoring Scheme” Goal: The goal of this practice is to establish a trusting relationship with responsibility of guidance among alumni (mentor) and students (mentee)</p> <p>Innovative Best Practice – 1. Title of Practice: “Activity Based Learning- a demand of new education system” Goal of the activity:- The goal of this practice is to encourage students to be independent and inquisitive and think critically, and learn from their own experience</p>



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Internal Quality Assurance Cell (IQAC)

MINUTES OF THE MEETING

Date of Meeting: **12/09/2022** Time: **03:00 PM**

Minutes Prepared By: **Dr. A. D. Kadam**

Meeting Objective: **Academic Excellence by Student centric Core system**

Attendance at Meeting:

Meeting Chaired by: **Dr. A. M. Shende**

AGENDA:

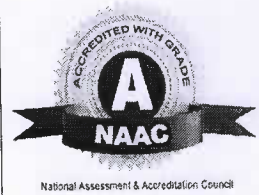
1. NAAC AQAR 21-22 submission review and AQAR 22-23 process
2. Brief Report about preparation for Autonomous Programs by Academic council Member-Secretary
3. Academic Excellence and Student centric Core system
4. Measures for improvement in Academic and administrative performance, Updation of various cells
5. Interdisciplinary International Conference
6. Adoption and dissemination of Best practices
7. Any other matter with the permission of the chair.

DISCUSSION & DECISION: During meeting following points were discussed and concern decisions were taken.

1. **NAAC AQAR 21-22 submission review and AQAR 22-23 process:** Dr. A.D.Kadam, IQAC, Member-Secretary, PJJCE gave a review about submission of AQAR 21-22, approval by college development committee and explain the AQAR 22-23 format in detail.
2. **Brief Report about preparation for Autonomous Programs:** Dr. A. M. Shende congratulated all stakeholders as Institute received the conferment of autonomous status from UGC from academic year 2022-23 for 10 years. Dr. A. M. Shende informed about process done for extension of validity to NAAC.



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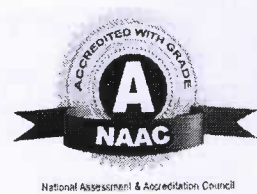


Action taken report on the decisions of the meeting

Decisions of the previous meeting	Action taken report
AQAR 2021-22	AQAR submission 05/01/2023
AQAR 2022-23	Process started
After Autonomy extension of validity	Received Extension of validity till 31 December 2027 on Dated 14/09/2023 by NAAC
R&D activity (Interdisciplinary)	In joint collaboration with VaJaHa (Vana Jana Hakka) Foundation, Nagpur, SRM College of Social Work, Chandrapur, VMS Research Foundation, Nagpur, Brisbane Institute of Strength Base Practice, Australia, Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College, Raigad, India, National Institute of Social Development, Sri Lanka and Bharathaksha Foundation, India organized Interdisciplinary International Conference. Interdisciplinary International Conference- 2022 Date: 20-24 November 2022 Theme: Rising of Global India: Aspirations, Possibilities and Challenges Location: Dubai
R&D	International seminar on Research Methodology 19/03/23
MoUs with Industrial Partners	Activities with all MoUs (Industrial Partners) are compiled
Teaching-learning innovation	Activity based learning and brainstorming sessions for NEP implementation in 2023-24
Faculty participation in other institute	All information compiled for faculty participation in other institute in professional development program, STTP, Webinars, Quiz etc... Faculties of the College participated in various FDP's/seminars/workshop's in this academic session.
Student activities	All information compiled for Student participation in college as well as outside college activities



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MINUTES OF THE MEETING

Date of Meeting: 12/04/2023 Time: 03:00 PM

Minutes Prepared By: **Dr. A. D. Kadam**

Meeting Objective: **Quality sustenance and Motivational Measures**

Attendance at Meeting:

Meeting Chaired by: **Dr. A. M. Shende**

AGENDA:

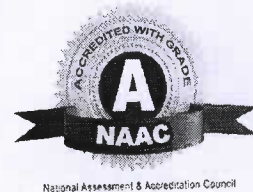
1. NAAC AQAR 22-23 process by Member-Secretary
2. Measures required towards Autonomy NEP batch preparation
3. Student activities- programmes
4. Motivate Faculty for participation in various activities
5. Ensuring the adequacy, maintenance and functioning of the support structure and services-Feedback
6. Project for society
7. Any other matter with the permission of the chair.

DISCUSSION & DECISION: During meeting following points were discussed and concern decisions were taken.

1. **NAAC AQAR 22-23 Process:** Dr. A. D. Kadam, IQAC, Member-Secretary, PJLCE gave an overview and requirements as per format of AQAR.
2. Measures required towards Autonomy NEP batch preparation were discussed.
3. **Student activities- programmes** the institution striving towards the overall development of students and faculties for quality enhancement through various, orientation and life skill enrichment programmes, conducting job oriented courses in collaboration with industries/ agency was appreciated.
4. To ensure the adequacy, maintenance and functioning of the support structure and services-Feedback was collected.



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Action taken report on the decisions of the meeting

Decisions of the previous meeting	Action taken report
Feedback from stakeholders	Students feedback conducted and Students Satisfaction Survey 2022-23
Library Activity	E-library trial access by Central Library
Organization of inter and intra-institutional workshops, seminars	Data compiled-Annual Report
Student activities by NSS	Data compiled -Annual Report
T&P activities	Data compiled- Annual Report
Felicitation of Awardees	Felicitation for Higher degree, Patent and copyrights ,Books etc..
Publication of Papers	Data compiled
Projects for society	Data compiled